



# Fraternal Order of Eagles

**Aerie #2634**

**650 Woodward Avenue**

**Rochester, MI 48307**

**1.248.651.9874**

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## **BY – LAWS OF FRATERNAL ORDER OF EAGLES, ROCHESTER AERIE NO. 2634**

Instituted by authority of the Grand Aerie of the Fraternal Order of Eagles.

This Aerie was instituted on the 24<sup>th</sup> day of April in the year of 1947.

This Aerie was incorporated under the laws of the State of Michigan on June 19, 1962.

### **MEETINGS**

**Section 1.1** The meetings of this Aerie shall be held on the second and fourth Monday of each month at the hour of 7:00 P.M. The place of the meeting shall be 650 Woodward Avenue, Rochester, Michigan 48307

**Section 1.2** Special meetings shall be held in conformity with Section 72.2 of the Statutes for Local Aeries, or Laws amendatory thereof.

**Section 1.3** Regularly scheduled Aerie meetings that fall during a week in which a Federal holiday occurs (i.e. New Year's Day, Good Friday & Easter Sunday, Memorial Day, Independence Day, Labor Day, Thanksgiving & Christmas), will be automatically rescheduled to the preceding or following week. Not to conflict with Grand Aerie rules with regard to meeting regularity or member notification.

**Section 1.4** There will be no meeting during the week in which the State of Michigan convention is held. All bills could be paid that week as if they were approved by the finance committee given that all are brought to the following meeting.

### **NOMINATION AND ELECTIONS**

**Section 2.1** The annual nomination, election, and installation of Officers shall be as provided in Sections 91.1 to 91.7 of the Statutes, F.O.E., or Laws amendatory thereof. **This excludes Section 91.1(a) and (b) unless specifically approved in the Aerie By-Laws.** Vacancies in office shall be filled as provided in Section 92.1 of the Statutes, F.O.E. or Laws amendatory thereof.



**Section 2.1 (a)** This Aerie hereby adopts the latest version of the “Model Election Rules” to answer possible questions that may arise during nominations and election.

**Section 2.2** The office of Worthy Conductor shall be filled each year by appointment by the Worthy President.

**Section 2.3** ELECTION OF AERIE OFFICERS.

**Section 2.3 (a)** The election of officers shall be by PRINTED BALLOT.

**Section 2.3 (b)** The election of officers shall be **conducted with the polls** opening at 12:01 P.M. and closing at 8:00 P.M.

**Section 2.4** Tellers shall be appointed by the Worthy President. (Presiding Officer)

**Section 2.5** The term of office of the Secretary of this Aerie shall be for three (3) years.

**Section 2.6** The term of office of the Treasurer of this Aerie shall be for one (1) years.

**Section 2.7** There shall be five (5) elected Trustees. A two year Trustee shall be elected each year along with three (3) one year Trustees. The two year Trustee shall be the fifth Trustee serving the second year of the term.

**Section 2.7(a)** In addition to the five (5) elected Trustees, the Junior Past Worthy President, while serving as such, may serve as a member of the Board of Trustees of this Aerie.

**Section 2.7(b)** In addition to the five (5) elected Trustees, the Secretary of this Aerie, while serving as such, may serve as a member of the Board of Trustees of this Aerie.

**Section 2.7 (c)** The Secretary of this Aerie may serve as Secretary of the Board of Trustees of this Aerie and receive for such services, the compensation as provided for in these By-Laws in addition to the per capita compensation as provided for in these same By-Laws.

**Section 2.8** The office of the Outside Guard has been abolished.

**Section 2.9** If there is a vacancy on the Board of Trustees, a replacement shall be nominated and elected or appointed by the Worthy President, as directed by a vote of the Aerie

**Section 2.10** Upon election or appointment, Aerie officers shall receive copy of the Aerie By-Laws, Aerie House Rules, and the Grand Aerie Constitution. Upon termination of office, the copy of the Grand Aerie Constitution shall be returned to the Aerie Worthy Secretary



## AERIE MEMBERSHIP

**Section 3.1** The fee for membership by initiation shall be \$ 20.00 and shall be divided annually among the various funds as follows:

- (a) Benefit Fund \$ \$10.00
- (b) General Fund \$ 10.00

**Section 3.1(a)** The fee for re-enrollment shall be \$ 20.00 and shall be divided annually among the various funds as follows:

- (a) Benefit Fund \$ \$10.00
- (b) General Fund \$ 10.00

**Section 3.2** The minimum age that members will be accepted into this Aerie will be eighteen (18) years of age on the date of initiation.

**Section 3.3** The method used by this Aerie to accept all candidates for membership shall be elected by majority vote of those members present and voting by secret ballot.

**Section 3.4** Non-Beneficial Life Membership Cards may not be granted to members of this Aerie.

**Section 3.4(a)** The Per-Capita Tax for the Life Member shall be paid by the Life Member.

**Section 3.5** Any qualified member may make application for a "Golden Age Eagle" Membership.

**Section 3.5 (a)** The Per-Capita Tax for the "Golden Age Eagle" member shall be paid by the "Golden Age Eagle" member.

## FUNDS

**Section 4.1** The following funds are hereby established for this Aerie:

- (a) The Benefit Fund
- (b) The Building Maintenance Fund
- (c) The General Fund
- (d) The Keno Fund
- (e) The Pull Tab Fund
- (f) The Social Fund

The Keno and Pull Tabs Funds are to comply with all respects to the State of Michigan Gaming and Tax laws. The transfer of monies to other funds of the Aerie or withdrawals to cover the normal operating costs of Keno, Pull Tabs or other State of Michigan lotteries shall be authorized by the signature of any of the two following the vote by the simple majority during a regularly scheduled meeting of the Aerie:

- (a) The Lottery Committee Chairperson
- (b) The Worthy President



(c) An Appointee of the Lottery Committee Chairperson

**Section 4.2** By resolution the Aerie shall designate some banking institution in which each of the funds shall be deposited.

## DUES

**Section 5.0** All dues shall become due on **May 31<sup>st</sup>** of each year.

**Section 5.1** Dues of Beneficial Members shall be \$ 50.00 per year, payable in advance.

**Section 5.2** Dues of Beneficial Members shall be divided annually among the various funds as follows:

- (a) Benefit Fund \$ \$19.00
- (b) Building Maintenance Fund \$ 13.00
- (c) General Fund \$ 18.00

**Section 5.3** Dues of Non-Beneficial Members shall be \$ 50.00 per year, payable in advance.

**Section 5.4** Dues of Non-Beneficial Members shall be divided annually among the various funds as follows:

- (a) Benefit Fund \$ \$19.00
- (b) Building Maintenance Fund \$ 13.00
- (c) General Fund \$ 18.00

**Section 5.5** Dues of Dual Members shall be \$ 25.00 per year, payable in no event for a period longer than the period for which the member has paid his dues in advance in his original Local Aerie.

**Section 5.6** Dues of Dual Members shall be divided annually among the various funds as follows:

- (a) Benefit Fund \$ 5.00
- (b) Building Maintenance Fund \$ 10.00
- (c) General Fund \$ 10.00

**Section 5.7** Annual dues of Golden Age Eagles (G.A.E.) members shall be an annual amount equal to the current Grand Aerie (\$12.00) and the Michigan State Aerie per Capita tax (\$2.40) or \$14.40 per annum.

**Section 5.8** Dues of Golden Age Eagles shall be divided annually among the various funds as follows:

- (a) Benefit Fund \$ 14.40

**Section 5.7** Any qualified member may make an application for a "Golden Age Eagle" membership. A member must be a thirty (30) year member of Aerie # 2634 to become a "Golden Age Eagle".



**Section 5.8** If a member should lose their membership card, they shall be issued a replacement card by the Worthy Secretary upon payment of \$1.00 fee. The fee shall be deposited into the Benefit Fund.

**Section 5.9** If a transfer card is requested, a fee of \$1.00 shall accompany the request. The fee shall be deposited in the Benefit Fund.

## **DUTIES OF OFFICERS**

**Section 6.1** Upon having received due notice of a member being in dire circumstances, the Worthy President may provide temporary financial aid to said member, not to exceed the sum of \$ 200.00 to be paid from the General Fund per member per twelve month period. The Worthy President shall appoint, at the start of his term, a committee of three members to investigate. A member in need of help from this fund shall notify the Worthy President in writing. No money shall be given to the member. After receiving the request from a member, the Worthy President will turn the request to the member Emergency Fund Committee. After investigation by the Emergency Fund Committee, their report shall be given to the Worthy President for final action.

**Section 6.2** If any officer absents himself from three (3) consecutive meetings of this Aerie, or duly called or stated Officers' meetings or Trustees' meetings, or any combination thereof, so long as they are consecutive, without being excused by a vote of the Aerie in regular session, the office of such officer so absenting himself shall be declared vacant by the presiding officer.

**Section 6.3** House Rules governing the premises and the conduct of members thereon shall be adopted by this Aerie, and such House Rules as adopted shall at all times be posted in a conspicuous place in the Aerie premises. House Rules shall be adopted and amended in the same manner as the By-Laws of the Aerie.

**Section 6.4** The duties of all Officers of this Aerie shall be set forth in and required by the Constitution and Statues, and Rituals of the Fraternal Order of Eagles and these By-Laws, or as may hereafter be amended.

**Section 6.5** The Secretary for the Board of Trustees shall be an active Trustee chosen by the Board of Trustees.

## **DISABILITY BENEFITS**

**Section 7.1** Every member having been initiated into this Aerie, prior to his having passed his 50th birthday and paying the amount of dues as set forth in Section 5.1 of these By-Laws and is otherwise qualified to receive sick and/or disability benefits, subject to all the provisions, limitations and prohibitions contained in Sections 115.1 to 115.6 of the Statutes, F.O.E., or Laws amendatory thereof, which Sections above referred to are made a part hereof, shall receive as follows:

**Section 7.1 (a)** For the first week of his disability after notice to the Worthy President or Secretary, nothing.

**Section 7.1 (b)** At the rate of \$ 7.00 per week for the next twelve weeks, should such disability so long continue.



## FUNERAL BENEFITS

**Section 8.1** On the death of a member having been initiated into this Aerie prior to having passed his 50th birthday and paying the amount of dues as set forth in Section 5.1 of these By-Laws, and entitled to funeral benefits, and subject to all the provisions, limitations and prohibitions contained in Section 115.3 to 115.6 of the Statutes, F.O.E., or Laws amendatory thereof, which Sections above referred to are made a part hereof, the sum of \$ 100.00 shall be paid.

## SALARIES

**Section 9.1** For the faithful performance of his respective duties, the Worthy President shall receive the sum equal to the annual dues payable from the General Fund.

**Section 9.2** For the faithful performance of his respective duties, the Worthy Vice-President shall receive the sum equal to the annual dues payable from the General Fund.

**Section 9.3** For the faithful performance of his secretarial duties, the Worthy Secretary shall receive a per capita compensation, payable monthly and based upon the number of members who are in good standing and who are not more than one month in arrears as follows, \$1.00 per month, per member. The Worthy Secretary may appoint an assistant. The payment for the assistant shall be \$50.00 per month payable from the General Fund.

**Section 9.4** For the faithful performance of his duties, the Worthy Treasurer shall receive the sum equal to the annual dues payable from the General Fund.

**Section 9.5** For the faithful performance of his and their duties, each Trustee shall receive the sum equal to the annual dues payable from the General Fund.

**Section 9.6** For the faithful performance of his duties as Secretary of the Board of Trustees, the Worthy Secretary of the Aerie, the Worthy Junior Past President, the Worthy Chaplin, the Worthy Conductor, and the Worthy Inside Guard shall receive the sum equal to the annual dues payable from the General Fund.

**Section 9.7** For the faithful performance of his duties the Aerie Auditor shall receive a sum equal to the annual dues payable from the General Fund.

**Section 9.8** The salary of the Aerie Auditor and Aerie Officers and Trustees shall not be paid until such time as the duties required of them by the Laws of the Order and the By-Laws of this Aerie have been fulfilled, and all reports then due have been completed, presented and transmitted to those entitled to receive them. The salaries shall be paid to the member holding the office at the end of the term.



**Section 9.9** The salary of all Aerie Volunteers shall be fixed by the Board of Trustees and not to exceed the maximum amounts shown below and must meet all Minimum Wage Laws.

- a. Bartenders not to exceed \$12.00 per hour, not to exceed sixty hours per week.
- b. Custodian shall not exceed \$300.00 per week.
- c. Club Manager shall not exceed \$500.00 per week.
- d. Volunteers who have worked not less than six months may at the discretion of the Board of Trustees be paid a "Christmas" bonus not to exceed \$50.00. Payment to be made on the regular weekly payment.
- e. Volunteers may receive vacation pay as follows :
  - a. One normal week payment after one continuous year of work.
  - b. Two normal weeks payment after two or more continuous years of work,
  - c. Payment to be made on the regular weekly payment,
- f. Under the direction of the Aerie, the Board of Trustees shall manage, dismiss, and set payment no to exceed \$12.00 per hour, for up to three cooks for the operation of the kitchen.

**Section 9.10** Whenever the Aerie, by properly adopted resolution, sends its accredited representatives to the Grand Aerie Convention, the State or Provincial Aerie Convention, Zone Conference, District Meetings, Officers' or Committee Meetings, Conference or School, they may be allowed as their expenses not to exceed \$ 100.00 per day while going to, returning from and while in attendance at the sessions, their registration fee, transportation to and from the sessions by the most direct route equaling actual rail fare plus pullman, Bus or Airplane fare. If traveling by automobile \$0.25 cents per mile, round trip.

**Section 9.11** Incoming Aerie President and Secretary shall be the delegates to State Conventions. The Aerie shall elect two alternates to attend State Convention in the event the President or Secretary may not attend.

**Section 9.12** Any Past Worthy President attending the State Convention, who attends the meeting sessions and votes in the election, if any, shall be reimbursed for the registration fee.

## **OFFICERS' BONDS**

**Section 10.1** The Worthy President, Worthy Vice-President, Worthy Secretary, Worthy Treasurer, each Trustee and other volunteers of the Aerie who handle moneys of the Aerie shall each give a surety bond conditioned for the faithful performance of their duties. Bond to be purchased by the Aerie in the amount based on the ANNUAL GROSS RECEIPTS of the Aerie in the amount of \$15,000.00.

**Section 10.2** No Officer, Trustee or volunteer shall be permitted to assume or discharge the duties of his office or employment or volunteer until bonded, and a copy of the policy is forwarded to the office of the Grand Worthy President and shall be enforced under Section 82.1(b) of the Statutes.

## **MILITARY SERVICE RECEIPT**

**Section 11.1** Upon a vote of the Aerie in regular meeting, there may be issued to any member in good standing, who is in the Military Service, a Military Service Receipt. When such Receipt has been issued, such member, during his term of Military Service and for thirty (30) days thereafter, shall not be obligated to pay dues to the Aerie but shall be carried on the rolls of the Aerie as a member in good standing.



Section 11.2 Beneficial Members holding a Military Service Receipt shall be entitled to no disability or funeral benefits.

## INTERNAL UNITS

**Section 12.2** In accordance with Section 116.1 of the Statutes, this Aerie hereby authorizes the organization of the following Internal Unit(s), which shall be subject to the control of the Local Aerie, Constitution and Statutes, and Rules and Regulations of the Grand Aerie

Authorized Internal Units are as follows:

- a. Eagles Auxiliary 2634
- b. Rochester Eagle Riders 2634

**Section 12.2** Rules governing these authorized Internal Units shall be this Aerie 2634 By-Laws.

## MISCELLANEOUS

**Section 13.1** In appreciation of services rendered by the retiring Worthy President, the Aerie may, by resolution adopted by the Aerie, present some suitable gratuity to the retiring Worthy President, at a cost not to exceed the sum of \$ 300.00 to be paid from the General Fund.

**Section 13.2** Where the Constitution and Statutes of the Fraternal Order of Eagles, the Rituals, and the By-Laws do not cover or control, then Roberts' Rules of Order, (revised) shall govern the actions and deliberations of this Aerie.

**Section 13.3** The Aerie shall provide the ways and means to initiate the Past Presidents Club in accordance with section 116.4 of the Eagle Constitution.

**Section 13.4** No person may participate in any Eagle sporting event, state or local (i.e. bowling, softball, golf) until he has been properly initiated into the Aerie.

**Section 13.5** Personal social media comments seen by or potentially seen by other Aerie members or another Aerie could be subject to discipline as governed by the House Rules. Posts should not include:

- a. Disparaging comments
- b. Copyrighted material you do not own
- c. Anything sexual in nature
- d. The use or promotion of controlled substances (liquor, cigarettes, illegal drugs, etc.)
- e. Third party advertisements
- f. Personal contact information (do not include personal information about a member, such as address or telephone number without explicit written permission)





# Fraternal Order of Eagles Aerie 2634

## BY-LAWS COMMITTEE:

WILLIAM SEVON – CHAIRMAN \_\_\_\_\_

DONALD O’CONNELL \_\_\_\_\_

LESLIE HAACKE \_\_\_\_\_

Proposed at regular meeting held this 26<sup>th</sup> day of February 2018.

Second reading at regular meeting held this 12<sup>th</sup> day of March 2018.

Adopted at regular meeting held this 26<sup>th</sup> day of March 2018.

Attest:

\_\_\_\_\_  
WILLIAM SEVON  
WORTHY PRESIDENT

\_\_\_\_\_  
DONALD O’CONNELL  
WORTHY SECRETARY

.....  
Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

**(DO NOT WRITE ON THE ABOVE LINE, GRAND SECRETARY USE ONLY!)**

\_\_\_\_\_  
GRAND SECRETARY, FRATERNAL ORDER OF EAGLES

REVISED -- 26<sup>th</sup> day of March 2018